



DEPARTMENT OF THE NAVY  
U.S. FLEET AND INDUSTRIAL SUPPLY CENTER  
(YOKOSUKA, JAPAN)  
PSC 473 BOX 11  
FPO AP 96349-1500

5200  
Ser 54/1018  
02 JUN 1997

From: Commanding Officer, U. S. Fleet and Industrial Supply Center, Yokosuka, Japan

To: Commander, Navy Supply Systems Command (SUP 01)

Via: (1) Commanding Officer, U.S. Naval Air Facility, Atsugi  
(2) Commander-in-Chief, U.S. Pacific Fleet (U8212)

Subj: FUNCTIONAL TRANSFER OF NAVAL AIR FACILITY ATSUGI INVENTORY MANAGEMENT WORKLOAD TO FLEET AND INDUSTRIAL SUPPLY CENTER YOKOSUKA

Ref: (a) Memorandum of Agreement between FISC Yokosuka and NAF Atsugi of 3 Mar 1997  
(b) NAF Atsugi Itr 7000 Ser 019/7063 of 10 Mar 1997  
(c) USFJ Policy Letter 40-4 of 22 Nov 1995

Encl: (1) Functional Transfer (NC-4) Exhibit

1. By reference (a), U.S. Naval Air Facility (NAF) Atsugi and U.S. Fleet and Industrial Supply Center (FISC) Yokosuka agreed to transfer the NAF Atsugi inventory management functions to FISC Yokosuka effective 1 April 1997. Request that three Foreign National Indirect Hire (FNIH) end strength and overseas workyears be transferred from Commander-in-Chief, U.S. Pacific Fleet (CINCPACFLT) to Naval Supply Systems Command (NAVSUP) to effect this agreement. Based on the 1 April effective date, there is two FNIH Full-Time Equivalent (FTE) associated with this transfer for FY 1997, increasing to three FTE in the outyears.

2. By reference (b), Commander Naval Forces Japan (COMNAVFORJAPAN) (NOLP) has been notified of the transferring mission/function and the three FNIH spaces to be transferred to FISC Yokosuka. Per reference (c), COMNAVFORJAPAN will compute the amount of Labor Cost Sharing funds associated with the transferring FNIH spaces, and will advise the gaining and losing activities in writing.

3. Point of contact are Mr. Fred Dillion, NAF Atsugi, DSN 243-6981 and Mr. Louis Schleuger, Deputy, Resources Management Department, FISC Yokosuka, DSN 243-6014.

*L. V. Heckelman*  
L. V. HECKELMAN  
By direction

**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN  
COMMANDING OFFICER, NAVAL AIR FACILITY, ATSUGI  
AND  
COMMANDING OFFICER, U.S. FLEET AND INDUSTRIAL SUPPLY CENTER, YOKOSUKA**

**1. BACKGROUND:**

The purpose of this MOU and the associated partnership is to document the cooperative logistics support that Commanding Officer, Naval Air Facility (NAF) Atsugi will provide Commanding Officer, U. S Fleet and Industrial Supply Center (FISC). NAF Atsugi and FISC Yokosuka jointly consider that the Transaction Item Reporting (TIR) of Aviation Depot Level Repairables (AVDLRs) and Depot Level Repairables (DLRs), "Closer to the Source" is beneficial to both parties. Ultimately, the benefits gained by the U.S. Navy will provide for a more timely crediting of AVDLR/DLR turn-in, identification of rejectable materials at the source and reduced additional shipping costs, reduction in carcass tracking charges, and increased capture rates of Western Pacific Component Repair Programs (CRP) carcasses.

**2. POLICY:**

This MOU sets forth the guiding principles to establish the partnership between NAF Atsugi and FISC Yokosuka to perform Supply/Logistics TIRing functions including, but not limited to, other areas defined in paragraph 4 of this agreement.

**3. DURATION OF AGREEMENT:**

This MOU covers an initial phase lasting three years, with continuing operation thereafter until terminated in writing, with 90 days advance notice, by either of the parties. If costs become associated with this agreement, the MOU will be terminated and BOTH parties will negotiate a MOA and ISSA to assign responsibilities for costs and associated services. A review of the workload and organizational responsibilities will be accomplished annually to determine the terms of the continuation of this agreement. This MOU will be in effect upon signature of both parties.

**4. FUNCTIONS TO BE CONTINUED OR PERFORMED RELATING TO TIRing:**

NAF Atsugi Supply Department will:

Continue with the current receipt and processing for incoming NRFI AVDLR/DLRs, that originate from assigned shore/afloat activities.

Continue with the current packaging, preservation and documentation of NRFI AVDLR/DLRs as per governing regulations.

Amend the current transportation of NRFI carcasses to Yokota ATAC HUB, to that of NOACT Yokota. Previously TIRed AVDLR/DLR's now become transshipment materials via Yokota.

Provide at no cost, approximately 200 square feet of secure space within NAF Atsugi Supply Department packaging/shipping section.

Provide at no cost, LAN connectivity and electrical power source for one (01) TIRing computer required to support the TIRing process in an environment conducive to the operation of IT equipment.

Provide at no cost, access to reproduction equipment for the duplication of paper TIRing documentation.

FISC Yokosuka will:

Provide TIRing services 2-3 times per week based upon workload volumes.

Provide at no cost, approximately 75-100 square feet of fabricated workbench space for material layout and subsequent inspection of AVDLR/DLR's.

Provide a computer workstation for the TIRing computer.

Coordinate the scheduling of TIRing services, with the Aviation Supply Department (ASD) Officer-In-Charge (OIC) of NAF Supply.

Provide at no cost, computer and TIRing related ADP hardware for use in TIRing of AVDLR/DLRs.

Provide at no cost, scales for weighing individual AVDLR/DLRs, with a weight of 200 pounds or less.

Provide at no cost, NAVSUP-485 and WMRIL documentation (TIR receipt) for each AVDLR/DLR accepted and processed; until such time that future changes to directives and the fielding of the new WMRIL no longer require paper receipts.


The assigned FISC Logistics Support Representative (LSR) will provide customer feedback to NAF Atsugi ASD OIC, regarding any rejected or reworked materials originating from assigned NAF Atsugi activities.

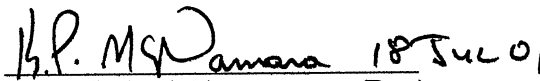
The assigned FISC LSR will assist in the resolution of TIRing related concerns or questions that pertain to AVDLR/DLR's which have been processed by FISC Yokosuka at NAF Atsugi.

#### 4. IMPLEMENTATION

This MOU will be executed upon signature and will be implemented by NAF Atsugi and FISC in conjunction with a locally developed Plan of Action and Milestones.

#### SIGNATURES

  
D. R. SMOAK (Date)  
Captain, Supply Corps, U. S. Navy  
Commanding Officer  
U.S. Fleet and Industrial Supply Center  
Yokosuka, Japan

  
K.P. MCNAMARA (Date)  
Captain, U.S. Navy  
Commanding Officer  
Naval Air Facility, Atsugi, Japan

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
U. S. FLEET AND INDUSTRIAL SUPPLY CENTER, YOKOSUKA  
AND  
U. S. NAVAL AIR FACILITY, ATSUGI**

**1. Purpose:** The purpose of this agreement is to establish the terms and conditions for a partnership between U. S. Naval Air Facility, Atsugi (NAF Atsugi) and the U. S. Fleet and Industrial Supply Center, Yokosuka (FISC Yokosuka) for management of retail inventory.

**2. Background:**

a. Many studies and efforts have taken place throughout the Navy to identify methods for improving the efficiency of operations - maintaining or increasing quality, while decreasing costs. Supply support was identified as an area in which efforts and inventory were being duplicated by various commands. Changes in the logistics infrastructure, through the evolving role of FISCs as the provider for consumer level inventory management have been identified as a means to improve performance. The tool identified to achieve the above goal is the Uniform Automated Data Processing System Version 2 (UADPS-2).

b. NAF Atsugi and FISC Yokosuka have completed a joint Business Case Analysis (BCA) of retail inventory management operations at NAF Atsugi. As a result of the BCA, NAF Atsugi and FISC Yokosuka have agreed to establish a site inventory at NAF Atsugi under the Uniform Automated Data Processing System Version 2 (UADPS-2).

**3. Concept of Operations:** This partnership brings "on-line" the NAF Atsugi Supply Department, to the whole supply system, with the implementation of UADPS-2. As the partnership matures and the supply demand of material supplied by NAF Atsugi changes, the customer base may increase or decrease slightly. This partnership may require the fine tuning of the UADPS-2 system to maintain the existing customer base and levels of workload at NAF Atsugi. It is agreed that during the first year of the partnership no changes to the customer base or stocking levels of material located at NAF Atsugi will be made. It is anticipated that at the end of the first year, changes may be negotiated based upon measured results, anticipated future savings and customer desires.

**4. Functions to be Performed:** Specific functions and services to be performed are broken down into the following categories:

**Category A:** Function is responsibility of FISC Yokosuka, and performed by FISC Yokosuka.

**Category B:** FISC Yokosuka retains management responsibility, but actual function is performed by site personnel at NAF Atsugi.

**Category C:** Function is responsibility of NAF Atsugi, and performed by site personnel at NAF Atsugi.

A detailed listing of functions and services, grouped by category, is listed in Appendix A.

a. Inventory Management: All standard inventory control functions (levels setting, site adds, management of allowance material, stock replenishment, management of due-in material, and excessing) will be performed by FISC Yokosuka. NAF Atsugi will perform all inventory management for W and L purpose code repairable assets, including development of allowance documentation, requisitioning, dues management, and excessing. UADPS-2 programs will automatically record the demands of the Atsugi area customers, and using UADPS programming logic, establish appropriate stocking levels. Based on the needs of area customers, allowance items may also be positioned at NAF Atsugi predicated on proper authorization and availability of funds. NAF Atsugi currently receives a separate BP28 allotment for the stocking of cyrogenic gases. Under this partnership, Atsugi will continue to manage these gases off-line, with a BP28 optar from FISC Yokosuka.

b. Customer Service: NAF Atsugi will be provided on-line access to UADPS-2 for requisition processing and database inquiry. NAF Atsugi's Customer Service branch will be the primary point of contact for all Atsugi area customers. Requisition processing may also be accomplished through batch input from a floppy disk. Exception processing will normally be performed by FISC Yokosuka. NAF Atsugi will have the capability to process exceptions when required to complete walk-thru requirements or when required to prevent urgent requisitions from being delayed in passing to CONUS.

c. Inventory Accuracy: Material positioned at NAF Atsugi that is on FISC Yokosuka accountable records will be included in all FISC Yokosuka scheduled inventories. NAF Atsugi will comply with FISC Yokosuka's Inventory Accuracy Program as detailed in FISCINST 4440.29B, update site records with location audit data, perform stock balance maintenance, and perform location audits as requested. FISC Yokosuka Inventory Accuracy Officer will provide oversight of all A purpose code material. Relative to physical distribution functions, NAF Atsugi will be responsible for inventory losses and will maintain appropriate documentation for audit purposes. NAF Atsugi will maintain separate programs for the management of those materials maintained by NAF Atsugi, such as SERVMART, Fuels, W and L purpose code repairables, and HAZMAT.

d. Physical Distribution: Receipt, stow, issue and pack functions will be the responsibility of NAF Atsugi. NAF Atsugi will be required to maintain proof of shipment and proof of delivery files for all material issues (local customers and transshipments to other sites) from the Atsugi site for vulnerable and sensitive material (e.g. depot level repairables), and items requiring signature control. NAF Atsugi will provide a point of contact to screen, move, and remark material in support of the Defective Material Screening and Shelf-Life management programs.

e. System Support: FISC Yokosuka will provide initial UADPS-2 training support, customer assistance, and system problem resolution. NAF Atsugi will provide follow-on UADPS-2 training to new employees. NAF Atsugi will be provided UADPS-2 reports, and sufficient system access for data inquiry and input to support functional requirements, and manage partner site operations. A summary listing of standard UADPS management reports is listed in the System Support section of Appendix A. NAF Atsugi will be provided access to FISC working database files on FISC's Local Area Network (LAN) to produce custom site management reports and listings as desired.

f. Financial Accounting: Material positioned at NAF Atsugi will be held under Special Accounting Classes (SAC) 200, 260, and new SAC 203 for fuel. Financial inventory accounting and reporting, in addition to financial reconciliation functions, will be the responsibility of FISC Yokosuka, with the exception of aviation repairables (AVDLR) held under NAF Atsugi's stores account 55000. NAF Atsugi will be responsible for clearing all financial records encumbered prior to partnership.

g. Security: NAF Atsugi will be responsible for providing security procedures and controls, in accordance with OPNAVINST 5530.14B and NAVSUPINST 5530.1, to safeguard stock materials positioned at the site. FISC Yokosuka will provide guidance as needed to ensure all applicable security requirements are met.

h. Liaison Officer: The purpose of the Liaison Officer, at both commands, is to facilitate strong, effective, two-way communications between activities. FISC Yokosuka will appoint a Liaison Officer to coordinate system and procedural changes to ensure that standardized processing is maintained between FISC Yokosuka and NAF Atsugi; to assist in collecting management information and performance data; and to assist in coordinating special projects or requirements for partnership. NAF Atsugi will appoint a Liaison Officer to coordinate system and procedural changes to ensure that standardized processing is maintained between NAF Atsugi and FISC Yokosuka; to assist in collecting management information and performance data; to assist in coordinating special projects or requirements for partnership; to identify training requirements and provide on-going training at NAF Atsugi.

i. **Equipment Support:** As a result of this conversion, 7.4% of FISC's estimated total mainframe processing costs are attributable to NAF Atsugi's workload. NAF Atsugi will reimburse FISC for that amount to offset the increased cost in mainframe processing.. NAF Atsugi will be responsible for providing electrical support and telephone/data circuits to support installed equipment. Future equipment upgrades or expansions will be negotiated between FISC and NAF as needed.

**5. Non-Reimbursable Services:** NAF Atsugi will provide labor, warehouse space, janitorial service, utilities, vehicles, and material handling equipment (MHE) in support of the UADPS-2 site.

**6. Reimbursable Services:** NAF Atsugi will be responsible for the cost of Information Technology Center (ITC) services related to U2 conversion, as well as those not related to U2 conversion, such as LAN technical support, office automation services, and the lease costs of telecommunication lines. Beginning with the month of the actual conversion to U2, NAF Atsugi's mainframe processing costs will decrease from \$18,927 per month to \$9,481 per month, due to elimination of DOSS processing and maintenance. Reimbursement for mainframe processing costs will be made to FISC Yokosuka for the remainder of FY97, upon conversion. Billing for FY 98 and later will be negotiated at a later date.

**7. Funding:** NAF Atsugi will be responsible for host, storage, and warehousing functions at the Atsugi UADPS-2 site, to include maintenance and replacement of existing facilities, structures, equipment, etc. FISC Yokosuka will be responsible for host, inventory management, storage, and warehousing functions at the Yokosuka UADPS-2 site, to include maintainance and replacement of existing facilities, structures, equipment, etc.

**8. Personnel:** NAF Atsugi will initiate a functional transfer of 3 FTE, overseas workyears, and the associated Yen amount to FISC Yokosuka to offset workload shifts in inventory management, material accounting, and site quality assurance. NAF Atsugi will provide reimbursable funding for these positions until the functional transfer actually takes place. FISC Yokosuka will utilize the additional FTE received to increase staffing in those work centers which are absorbing workload.

**9. Performance:**

a. Anticipated workload is as follows:

Line items carried:	26,000
Issues:	4,694 per month
Receipts:	1,191 per month

b. Performance goals are established as follows:

i. **Average Customer Wait Time (ACWT):** This measures the time from when a requisition is generated until the material is delivered to the customer. Start time will be the Supply Action Date (SAD) as recorded on the Requisition Status File (RSF) in UADPS. Completion time is the receipt date as recorded in the X71 Receipt File in SUADPS/NALCOMIS for the customer activity. ACWT will be calculated monthly, using receipt completion data from the site. ACWT standards for issues from the Atsugi site, to Atsugi area customers, are:

<u>Aviation Support</u>		<u>All other support</u>	
Priority	ACWT	Priority	ACWT
IPG I	1 hour	IPG I	1 day
IPG II	2 hours	IPG II	1 days
IPG III	24 hours	IPG III	2 days

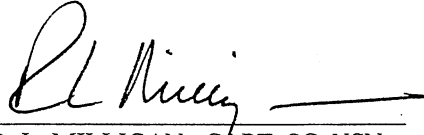
ii. Inventory Accuracy Rate: Inventory Accuracy goals for material at NAF Atsugi will match Inventory Accuracy goals for FISC Yokosuka, which are:

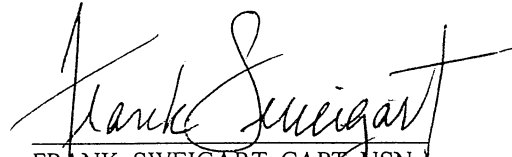
High dollar value items (Unit price > \$1000), and all DLR's: 98%

All other material: 95%

c. Other performance goals will be mutually agreed upon and may include metrics such as Site net effectiveness, Site POE, delivery schedules, and operating hours.

**10. Review and Modification:** This Memorandum of Agreement shall be reviewed annually. Any desired changes will be submitted in writing for approval. This MOA may be modified at any time upon mutual agreement of both parties.

  
R. L. MILLIGAN, CAPT, SC, USN  
Commanding Officer 3/mar/97  
U. S. Fleet and Industrial Supply Center,  
Yokosuka, Japan

  
FRANK SWEIGART, CAPT, USN  
Commanding Officer 3/mar/97  
U. S. Naval Air Facility,  
Atsugi, Japan

## Appendix A - Detailed Listing of Functions and Services

### Functional Area: Inventory Management

#### Category A: FISC Yokosuka will:

- Perform standard inventory management functions, such as levels setting, site replenishment, management of stock dues, and excessing of A purpose code materials.
- Provide management reports for the site. Format and contents of the management reports shall be mutually agreed upon, but they shall consist of general management information such as POE, Net effectiveness, requisition volume, line items stocked, dollar value of sales, and never out reports.
- Reconcile and manage local stock numbers.

#### Category B: NAF Atsugi will:

- Provide exhibits justifying valid local non-demand based allowances, as directed by FISC.

#### Category C: NAF Atsugi will:

- Be responsible for management of W and L purpose code repairable assets, including development of allowance documentation, requisitioning, dues management, and excessing.

### Functional Area: Customer Service

#### Category A: FISC Yokosuka will:

- Clear processing exceptions for all routine inputs.
- Provide bearer-walk thru service at FISC Yokosuka, 24 hrs per day.
- Attend Customer Service Conferences at Atsugi, at least semi-annually.



**Category B: NAF Atsugi will:**

- Provide bearer-walk thru service at NAF Atsugi, 24 hrs per day.
- Clear processing exceptions when required to support urgent material issues.
- Provide on-line requisition processing services to local area customers.
- Provide assistance to Atsugi area customers for requisition follow-up and expediting.
- Conduct on site Customer Service Conferences, with coordination from FISC Customer Service Division.

**Category C: NAF Atsugi will:**

-None

<b>Functional Area: Inventory Accuracy</b>
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**Category A: FISC Yokosuka will:**

- Provide Inventory Accuracy program direction and oversight, including development of the annual inventory plan and inventory schedules.
- Provide NAF Atsugi with the tools and automated capabilities required to maintain line item and location accuracy.
- Provide reports on inventory accuracy and results of Atsugi records.
- Provide feedback and assistance to improve inventory accuracy.

**Category B: NAF Atsugi will:**

- Comply with the Inventory Accuracy Program, as directed by FISC Yokosuka.
- Conduct all inventory counts for scheduled and unscheduled inventories.
- Conduct all inventory reconciliation and causative research.

- Input stock balance maintenance and location audit data to update NAF sampling.
- Document and process surveys, when directed by FISC Inventory Accuracy Officer.
- Assume responsibility for all inventory losses related to physical distribution functions at the site, maintaining appropriate documentation for audit purposes.

**Category C: NAF Atsugi will:**

- Manage inventory accuracy programs for materials other than FISC stock, including:
  - SERVMART/HAZMART inventory accuracy program
  - L purpose code material inventory accuracy program
  - W purpose code material inventory accuracy program
  - Fuel inventory accuracy program

<b>Functional Area: Physical Distribution</b>
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**Category A: FISC Yokosuka will:**

- Provide basic warehouse oversight resource support.
- Perform all reporting and recordskeeping relative to Defective Material Summary Program.
- Coordinate technical support and management of defective, suspended, and damaged material.
- Coordinate technical support and management of shelf-life material.

**Category B: NAF Atsugi will:**

- Perform warehouse management in accordance with NAVSUP standards, and with guidance from FISC Yokosuka
- Perform receipt, stow, issue, and pack functions for FISC stock stored at NAF Atsugi.

- Screen, move, and remark material as required per Defective Material Summary Program, with guidance from FISC Yokosuka DMS Program coordinator.
- Initiate MTDRs and conduct required inspections.
- Identify shelflife discrepancies and report as required per coordinated shelflife program.
- Maintain proof of delivery/proof of shipment files for all issues from Atsugi (local customers and transshipments to other sites), including proof of delivery files for vulnerable and sensitive material, and for items requiring signature control, such as DLRs.
- Coordinate material delivery schedules with FISC Yokosuka, to meet IPG delivery timeframes.

**Category C: NAF Atsugi will:**

- Perform all physical distribution functions, including DMS, ROD, and shelflife management, for materials other than FISC stock, such as SERVMART/HAZMART, Fuel, W and L purpose code repairables.

<b>Functional Area: System Support</b>
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**Category A: FISC Yokosuka will:**

- Provide UADPS-2 initial training for Atsugi personnel.
- Act as primary agent for resolution of UADPS systems problems.
- Receive, evaluate, and track trouble reports from sites, and provide feedback regarding problem resolution.
- Provide assistance to site in developing data/management reports for site operations.
- Provide the following standard UADPS reports to NAF Atsugi:
  - Site Demand File (SDF) listing
  - DTO Reqn Supply Status listing
  - PEB Item Reconciliation listing
  - SERVMART Reconciliation listing
  - Outstanding Due listing
  - DTO (A21 redistribution) Supply Status report

**Category A: FISC Yokosuka will:**

- Notify NAF Atsugi of unscheduled application or system down time.
- Notify site personnel with access to specified application of unscheduled application down time.
- Provide Atsugi with monthly, quarterly, and annual schedules for system/application, report cut-off dates, and change notice update schedules.
- Assist NAF Atsugi, if required, to obtain UADPS-2 training for new employees.

**Category B: NAF Atsugi will:**

- Advise FISC Yokosuka if scheduled system down time will adversely impact NAF Atsugi mission.

**Category C: NAF Atsugi will:**

- Provide follow-on training for new employees.
- Initiate and fund installation of required telecommunication circuits from Atsugi to Yokosuka.
- Fund any telecommunications costs for data transmission from Atsugi to Yokosuka.

<b>Functional Area: Equipment Support</b>
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**Category A: FISC Yokosuka will:**

- Negotiate future equipment upgrades with NAF Atsugi, as required.

**Category B: NAF Atsugi will:**

- Be responsible for the maintenance and replacement of warehouse storage aids.
- Negotiate future equipment upgrades with FISC's Site Liaison and/or the appropriate work center at FISC, to maximize the effectiveness of any upgrade.

**Category C: NAF Atsugi will:**

- Provide electrical support, telephone/data circuits, and warehouse configuration assistance for equipment installation.
- Provide MHE to support NAF Atsugi warehouse management.
- Be responsible for maintenance and replacement of common use ADP equipment, including desktop computers, and multi-use printers.

Top Sales report  
NIS item with Site-level and Demands report  
Issue from Site Code report

- Include site requirements when scheduling common UADPS training.

**Category B: NAF Atsugi will:**

- Provide follow-on training for new employees.
- Identify routine listings and management reports to FISC Yokosuka.
- Identify special or unique listings and management reports to FISC Yokosuka.
- Identify system problems to FISC Yokosuka.
- Have on-line access to FISC Yokosuka data files, on the FISC LAN, for the purpose of creating and producing locally generated reports and listings.

**Category C: NAF Atsugi will:**

- Be responsible for all ADP security requirements.
- Process requests for computer passwords for Atsugi employees.

<b>Functional Area: Financial Accounting</b>
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**Category A: FISC Yokosuka will:**

- Perform material accounting functions for stock held under SAC 200, 203, and 260.
- Perform Financial Inventory Reporting for all stocks except W and L purpose code repairables held under stores account 55000.

**Category B: NAF Atsugi will:**

- Input receipts and expenditures for stock held under Shop Stores (SAC 203 /203), and SERVMART(SAC 260).

- Perform material accounting functions for 9X Cog bulk fuel stocks held under SAC 203.
- Clear all financial transactions encumbered prior to partnership.

**Category C: NAF Atsugi will:**

- Perform material accounting and reporting for W and L purpose code repairables held under stores account 55000.

<b>Functional Area: Security</b>
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**Category A: FISC Yokosuka will:**

- Provide guidance and assistance in areas of physical security, including the development of security procedures and directives.
- Provide guidance and assistance in Information Systems Security (ISS).
- Negotiate any new initiatives for security system upgrades with NAF Atsugi, as required.

**Category B: NAF Atsugi will:**

- Provide physical security IAW OPNAVINST 5530.14B and NAVSUPINST 5530.1 to safeguard stock material positioned at Atsugi.
- Comply with all pertinent Information Systems Security (ISS) directives relative to FISC Yokosuka information resources.
- Assign a TASO and Assistant TASO to convey ISS needs and be the liaison for ISS matters with FISC Yokosuka.

**Category C: NAF Atsugi will:**

- Maintain existing physical security posture at NAF Atsugi.

<b>Functional Area: Communication Support</b>
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